



Dear Supplier,

MINISTRY OF DEFENCE ACCEPTS ONLY E-INVOICES

The Ministry of Defence will process and archive its purchase invoices from now on only in electronic format. We ask that you send your invoices as e-invoices via the Finnish Government's e-invoicing operator OpusCapita Solutions Oy.

Invoicing details:

E-invoicing address/identification number:	003701460105
Operator number (OpusCapita Solutions Oy):	E204503
Business ID:	01460105

Any paper invoices will be returned and will be considered unpaid.

If you do not have a system that produces electronic invoices, you may use the e-invoicing service (Supplier Portal) for generating and sending e-invoices. This service is currently offered by the Government free of charge. Instructions for logging into the service and for how to use it are available at www.valtiokonttori.fi/verkkolaskutus. If you have questions about the use of the service, the Finnish Government Shared Services Centre for Finance and HR, you can contact it by email verkkolaskutus@palkeet.fi and phone on +358 295 563 700.

We also accept attachments to invoices in electronic format. The recommended file format for attachments is pdf.

We will not accept invoices sent by e-mail, as they are not e-invoices.

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